

**BLS Test Committee  
Marriott West - Richmond, Virginia  
February 27, 2007  
10:30am**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
<b>Jeff Reynolds-Chair</b> <b>Tom Olander</b> <b>Kathy Eubank</b> <b>Diane Hutchison</b> <b>Helen Nelson</b> <b>Mel Losick</b> <b>Debbie Akers</b> <b>PJ Fleenor</b> <b>Steve Wade</b>	Dreama Chandler-excused	Warren Short Greg Neiman	Cookie Conrad Holly Sturdevant

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>I. Welcome</b>	The meeting was called to order at 1047	
<b>II. Introductions</b>	The Committee and guests introduced themselves	
<b>III. Approval of Minutes</b>	The Committee reviewed the minutes from the November 15, 2006 meeting. ( <b>ATTACHMENT: A</b> )	<b>Motion by: Tom Olander</b> <b>To accept the minutes as presented</b> <b>Second: Mel Losick</b> <b>Vote: Unanimous</b> <b>Motion Passes</b>
<b>IV Reports of Committee Members</b>	Diane Hutchison asked her Regional Council for permission to pilot the NREMT sheets at a Consolidated Test Site and was told she could not. She then contacted PJ to see if he could use them at his next CTS.  Mel Losick was able to use the NREMT Sheets and felt the Registry Sheets were easier to follow. He	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>noted no difference in outcomes. They were used for the Medical and Trauma stations.</p> <p>The Committee felt the Office should work through the Program reps to test the NREMT Sheets in CTS Sites before the next meeting.</p> <p>Discussion</p> <p>Use at Instructor Practical April 14th</p>	<p><b>Motion by: Mel Losick</b>  <b>Have the Office Beta test the NREMT Sheets at CTS Sites Statewide through the Program Reps, using the process that was discussed.</b>  <b>Second by: Debbie Akers</b></p> <p><b>Amendment by: Steve Wade</b>  <b>That the Beta Testing of the NREMT Sheets should be conducted at the next Instructor Practical Exam with results presented at the next BTC Meeting.</b>  <b>Second: Kathy Eubank</b></p> <p><b>Vote on Amendment:</b>  <b>AYE: Unanimous</b></p> <p><b>Vote on the Motion as Amended:</b>  <b>AYE: Unanimous</b></p> <p><b>Motion Passes</b></p>
<b>Adjourn for lunch</b>	12:12	
<b>Reconvened at:</b>	12:50	
<b>V. Skills for Random Skills Station</b>	<p>Steve Wade conducted a survey of Instructors in his area and 14 responded. Of those, 13 wanted some type of Random Skills:</p> <ul style="list-style-type: none"> <li>9 wanted Traction Splint station</li> <li>8 wanted long bone Splinting</li> <li>2 wanted Mast Trousers</li> <li>6 wanted an Airway management station</li> <li>6 wanted an Oxygen Station - combined</li> <li>7 wanted a long board station if not included in trauma station</li> <li>3 wanted a bleeding/shock station</li> <li>7 wanted a KED/Short Board</li> </ul> <p>The Committee then reviewed the National Registry Skill Sheets (<b>ATTACHMENT: B</b>)</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	Poll of the Committee-For the Assessment Station will we test 1 Person at a time?- Unanimous yes	
<b>IX. Other Items</b>	None	
<b>X. Assignments for Next Meeting</b>	<p>Homework: Come up with a list of what should be random skills and/or mandatory testing  Three Skills stations outside of the assessment stations?  One Person?  Two Person?  What Random Skills would you put on the list?  If you were in charge, how would you do EMT Testing?  Due to Jeff by May 1<sup>st</sup>  Random Skills individually or in Pairs?  What Random Skills should we test?</p> <p>OEMS List of skills performed in the field and the number of times  Zoomerang Survey</p> <p>Level of Cert  EMT Instructor  Where do you live  What 5 skills would you want to test(competency list)  Comments</p>	
<b>XI. Establish Next Meeting Date</b>	May 15 <sup>th</sup> , 2007 10:30-2:30	
<b>PUBLIC COMMENT</b>	None	
<b>Adjournment</b>	Motion to Adjourn 1428	

BLS Certification Test Committee  
February 27, 2007, 10:30 am  
Agenda

- I. Welcome
- II. Introductions
- III. Approval of Minutes from 11/15/06
- IV. Reports of Committee Members
- V. Skills for Random Skills Station
- VI. Registry Evaluation Sheets vs designing new sheets
- VII. Conducting Practical Examination
- VIII. Use of Registry Sheets for Evaluation-Kathy/Diane
- IX. Other Items
- X. Assignments for next meeting
- XI. Establish next meeting date
- XII. Adjourn

# **Attachment: A**

## **November 15, 2006 Minutes of the BLS Certification Test Committee**

**BLS Certification Test Committee  
Hilton Garden Inn – Richmond, Virginia  
November 15, 2006  
10:30am**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
<b>Jeffrey Reynolds</b> <b>PJ Fleenor</b> <b>Tom Olander</b> <b>Mel Losic</b> <b>Debbie Akers</b> <b>Dreama Chandler</b> <b>Kathy Eubank</b> <b>Diane Hutchison</b> <b>Steve Wade</b>	Helen Nelson-Excused	Warren Short Tom Nevetral Greg Neiman Chad Blosser	

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>I. Welcome</b>	The meeting was called to order at 10:35am	
<b>II. Introduction</b>		
<b>III. Approval of Minutes</b>	(Attachment A)	<b>Motion By: Tom Olander</b> <b>To accept the minutes as presented</b>  <b>Seconded by: Kathy Eubank</b>  <b>Vote: Unanimous</b>  <b>Motion Passes</b>
<b>IV. Previous Business</b>	A. Discussion of Practical Exam Survey ( <b>Attachment B</b> ) <ul style="list-style-type: none"> <li>a. The Committee reviewed the results of the survey it drafted and put out to the providers in Virginia <ul style="list-style-type: none"> <li>i. 1600 visits and 900 people completed the survey</li> </ul> </li> </ul> B. Discussion of Survey of State EMS Directors ( <b>Attachment C</b> ) <ul style="list-style-type: none"> <li>a. The Committee reviewed the results of the survey it drafted and put out to all State EMS Directors</li> </ul>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	i. 10 States Responded C. Practical Results Statewide ( <b>Attachment D</b> ) a. The Committee reviewed the results of Practical Tests provided by the OEMS i. Most failures are for more than 1 critical criteria ii. Should we consider doing away with the imaginary provider and actually have someone do this ( have an assistant EMT in Trauma) D. The Committee discussed issues related to Practical Examinations based on the information received. Committee members expressed their opinions about BLS Testing in the State.	
<b>Adjourn for lunch 12:00pm</b>		
<b>Reconvene 12:40pm</b>		
<b>V. New Business</b>	A. The Committee discussed the pros and cons of doing National Registry Basic Testing a. Cost is a concern	
	The Committee discussed the motion	<b>Motion By: PJ Fleenor</b> <b>That we keep some type of practical testing administered by the state.</b>  <b>Second: Tom Olander/Diane Hutchinson</b>  <b>Discussion</b>  <b>Question Called By PJ Fleenor</b>  <b>Vote: Unanimous</b>  <b>Motion Passes</b>
	The Committee discussed the make-up of the Practical Exam.	
		<b>Motion By: Kathy Eubank</b> <b>That we leave the Trauma and Medical Stations scenario based as is and add a random skill station utilizing the currently listed</b>

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	The Committee discussed the motion	<p><b>Registry skill sheets for those Random Skills (which ones to be determined later)</b></p> <p><b>Second: Tom Olander</b></p> <p><b>Discussion</b></p> <p><b>Motion to amend: Mel Losick</b>  <b>We have a medical station, a trauma station and a random basic skill station, evaluation format to be determined.</b></p> <p><b>Second by: PJ Fleenor</b></p> <p><b>Vote: Unanimous</b></p> <p><b>Amendment Passes</b></p> <p><b>Motion as amended:</b>  <b>That we have trauma, medical and random basic skill stations. The evaluation format to be determined.</b></p> <p><b>Vote: Unanimous</b></p> <p><b>Motion Passes</b></p>
<b>VII. Assignments</b>	<p>A. Committee Members should speak with their constituents about the issues raised today in terms of leave it like it is, vs. more defined evaluation process.</p> <p>B. What Skills you would like to use for the Random Skills Station?</p> <p>C. Whether we want to use the Registry Evaluation sheets or should we design our own sheets?</p> <p>D. Look at ALS Coordinators Manual from Registry for ideas about how they conduct their stations.</p> <p>E. Kathy Eubank stated she would attempt to use the Registry Evaluation Sheets from Medical and Trauma during EMT-B testing to see if the results using them are different than the current evaluation tools. Diane Hutchison stated she had someone she could use to do this. This would be done without comparing between the evaluators.</p> <p>F. Are there other suggestions we can implement to reduce some of the subjectivity in the testing</p>	
<b>VIII. Establish next Meeting Date</b>	January 23 <sup>rd</sup> , 2007 10:30AM	



Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
<b>VIII. Adjournment</b>	The Meeting was adjourned at 1445	

# **Attachment: B**

## **NREMT-Basic Practical Check Sheets**

The check sheets may be downloaded from the National Registry of EMT's webpage at the following link:

[http://www.nremt.org/EMTServices/exam\\_coord\\_man.asp?secID=1#BSkillSheets](http://www.nremt.org/EMTServices/exam_coord_man.asp?secID=1#BSkillSheets)

The security on the PDF documents prevented compiling them here.